International Students

MSF40422 - Certificate IV in Glass and Glazing

(CRICOS Course Code: 120478H) https://training.gov.au/training/details/MSF40422

(Please click on the link for more information and status of the qualifications)



DESCRIPTION

This qualification reflects the role of individuals in glass and glazing enterprises who perform a range of specialist and/or leadership functions, including sales, estimating scheduling, design, production control and quality assurance. Leadership job roles include higher tradesperson (post-trade), factory-based leading hands/supervisors or site supervisors in glass processing, glazing or architectural glass functions in residential and commercial operations.

Roles at this level may include requirements to evaluate and analyse current practices, develop new criteria and procedures for performing current practices, and provision of leadership and guidance to others in the application and planning of glass and glazing skills.

Entry to the qualification may be from trade and non-trade backgrounds. Industry expectation is that it will be undertaken primarily by those who have completed a Certificate III in Glass and Glazing or achieved equivalent industry experience.

ACCREDITATION

This qualification is nationally recognised under the Australian Qualifications Framework (AQF).

CLIENT GROUPS

Overseas / International students will be:

- Holding valid Student Visa
- Fee for service.

Learners with experience in the relevant industry or education can apply for Recognition of Prior Learning (RPL) and Credit Transfer. Please refer to 'RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER' section or contact Australian National College (ANC).

ENTRY REQUIREMENTS

Qualification Package Entry Requirements

There are no specific entry requirements for this course.

ANC Admission requirements

ANC has the following admission requirements for all students:

- Have successfully completed Australian year 12 or equivalent.
- Are at least at age of 18 on the date of course commencement.
- Have obtained an IELTS band score of at least 6 or equivalent;
  or 5.5 where the test score is combined with at least 10 weeks ELICOS
  or 5.0 where the test score is combined with at least 20 weeks ELICOS
  (Note – IELTS – results are valid for two years only); or
- Have completed a Certificate IV, Diploma or Advanced Diploma level Training Package course in Australia; or
- Have completed any Certificate III or Certificate IV in ESL or EAL from the ESL/EAL Framework (VIC). or
- Have completed the ELICOS Course: General English – Intermediate Level
- Have a suitable level of language, literacy, and numeracy to complete course requirements with or without additional support that ANC is able to provide.

All the students commencing this course are required to complete LLND test to assist ANC to identify student's needs for additional support during their study. ANC will review the student's current competencies, student needs, English level, support requirements and oral communication skills in order to enrol them in the most appropriate course to achieve their intended outcomes.

Pre-Training Review

Pre-Training Review will be conducted prior to enrolment into the course of studies to ensure that the training and assessment provided by ANC are able to meet the students' individual needs. Students are required to complete the Pre-Training Review form during the application process. ANC will review the student's current competencies, student needs, English level, support requirements and oral communication skills in order to enrol them in the most appropriate course to achieve their intended outcomes.

Physical Abilities requirements

Learners are expected to have physical abilities and manual handling required to perform tasks involved while undergoing training effectively. As parts of these qualifications, students are expected to do manual handling and heavy lifting.

Note: International students who are currently enrolled with another Provider across Australia and are requesting to enrol to another Provider are generally categorised as 'Transfer Students'. For this purpose, these students need to be released by their current Provider by means of providing a 'Release letter' unless the student has finished six (6) months in their Principal Course of Study.

Required Australian Core Skills Framework (ACSF) level

ACSF level 4 is required in reading, writing, learning, numeracy and oral communication.

LICENSING / REGULATORY INFORMATION

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

PATHWAY FROM THE QUALIFICATION

Training Pathway

After achieving MSF40422 - Certificate IV in Glass and Glazing, individuals could progress to higher AQF level Qualifications to enhance their expertise.

Employment Pathway

Certificate IV in Glass and Glazing industry pathway. By completing this course, you may gain the knowledge and skills to pursue a career in the following job streams.

• Higher tradesperson (post-trade)

• Site supervisors in glass processing

• Glazing or architectural glass functions in residential and commercial operations.

Learners who complete a course are reminded at the time of completion, of further opportunities, unless a learning barrier has been identified that would hinder their progression to a higher qualification level.

Please refer to the following source for Pathway and employment outcomes and Job Pathways Charts illustrating potential career pathways within that industry.

Source: https://training.gov.au/training/details/MSF40422

TRAINING DELIVERY

This course is delivered using a blended learning approach, including classroom delivery, a learning management system, and workshops in a simulated workplace environment. The simulated environment meets industry requirements outlined in the units of competency and assessment requirements.

At ANC College, simulated assessments provide learners with access to industry-standard equipment and resources, reflect real workplace conditions, present realistic scenarios, and require learners to demonstrate skills under typical workplace time constraints and interruptions.

A range of teaching and learning strategies is used, including practice exercises, context-based classroom activities, learner workbooks, and assessment tasks that reflect real workplace processes and contingencies

DURATION

This course is scheduled to be delivered over 44 weeks of full-time study including 10 weeks holiday - 20 hours per week of scheduled time each week. Students need to gain competency in 12 units to successfully complete this course.

RECOGNITION OF PRIOR LEARNING AND CREDIT TRANSFER

The underlying principle of Nationally Recognised Training is that a learner does not have to repeat training and assessment that has already been undertaken.

ANC has a Recognition of Prior Learning (RPL) and Credit Transfer Policies and Procedures and can be found at ANC's website, which outlines in detail a process to be followed for granting recognition and credit transfer. This is supported through the RPL guidelines for this qualification which focus specifically on all units.

Learners are encouraged to apply for RPL prior to or immediately after formal enrolment but prior to the facilitated delivery of units to ensure that they do not miss any training opportunities offered should they be unsuccessful in the RPL process.

Credit Transfer relates to the recognition of learning achieved through formal education and training, and involves assessing a previously completed course or units to see if it provides equivalent learning or competency outcomes to those required within the current course of study. Learners must provide transcripts of results and/or statements of attainment for credit transfer to be assessed.

Where a learner is successful in the RPL or Credit Transfer (CT) application, the units to be undertaken and course duration will be adjusted accordingly.

Where RPL is granted, learners do not have to participate in further training and assessment for skills and knowledge that they already possess.

COURSE FEE

- Tuition Fee: AUD 15,500
- Material Fee: AUD 2,500
- Application/Registration Fee: AUD 200 (Non-refundable)
- RPL Fee: AUD 250 per unit

Note: Students will be provided the option of Easy Monthly Instalments. Students are advised contact the Institute in relation to the updated and recent fees for the course. Course fee is subject to change.

Terms and Conditions:

- ANC will strive to maintain highly competitive fair and reasonable fee structures.
- ANC adjusts its fees and charges from time to time. Changes to fees will be fairly and equitably applied, advertised and clearly indicate the date from which the change will take effect.
- ANC provides details of course fees in all course information.
- ANC will ensure these fees are applied and communicated to clients prior to enrolment.
- In accordance with the Standards for RTOs 2025, ANC adopts the following to protect fees paid in advance:
    - Flexible payment arrangements/ options will accommodate individual circumstances.
    - Fees must be paid in full before certification will be issued.
    - Acceptable payment options can be made via credit card, direct debit, and EFT remittance to accommodate the diverse financial situations of clients.

COURSE STRUCTURE

For International Students, course duration has been calculated on 20 hours per week (44 weeks in total) of Training and Assessment which includes 34 weeks of Face-to-Face classroom-based Training and Assessment and 10 weeks of Term Breaks. All students are expected to give 10 hours per week as Self-Directed Study.

As per package rules, 12 units must be completed. These include 5 core units and 7 elective units.

Core Units

Unit Code	Unit Title	Pre-Requisite
BSBLDR411	Demonstrate leadership in the workplace	Nil
BSBOPS404	Implement customer service strategies	Nil
BSBPEF402	Develop personal work priorities	Nil
MSFGG4017	Apply standards and codes of practice for the glass and glazing industry	Nil
MSS403022	Facilitate a Just in Time system	Nil

Elective Units

Unit Code	Unit Title	Pre-Requisite
BSBWHS411	Implement and monitor WHS policies, procedures and programs to meet legislative requirements	Nil
CPCCBC4004	Identify and produce estimated costs for building and construction projects	Nil
MSFGG4018	Use specialised glass and glazing industry applications	Nil
MSFGG4019	Manage glass and glazing industry production scheduling	Nil
MSFGG4020	Perform laser measurement and levelling of glass windows and doors	Nil
MSFGG4024	Assess designed glass conservation requirements	Nil
MSFGG4025	Apply innovation in contemporary designed glass	Nil

COURSE COMMENCEMENT

Please contact ANC for the intake dates.

ASSESSMENT METHODS

Each unit is delivered and assessed as a standalone unit. Assessment comprises written assignments, activities and practical application projects. Students are required to attend training and assessment activities as scheduled.

Assessment is structured throughout the course. If students are unable to achieve competency, additional support is provided through mentoring and access to re-assessment as outlined in our policies and procedures. Assessment requires achievement across all tasks to demonstrate competence and may include:

- Knowledge Questions
- Practicals / Demonstration / Observations
- Projects
- Case Study

RESOURCES / MATERIALS

This program for international students takes place in a classroom environment with access to simulated workplace activities. Practical learning and assessment take place in a building site setting equipped with required resources in accordance with the training package (https://training.gov.au/Training/Details/MSF40422).

Students will be provided with access to the following resources required to complete the qualification successfully upon enrolment:

- Units' Notes
- Student Workbooks and Resources
- PowerPoint Slides and Handouts
- Computers with Office Suite and appropriate software

COMPLETION

Upon successful completion of this course, student will receive a nationally recognised MSF40422 - Certificate IV in Glass and Glazing. Students who do not complete all units may be eligible for a Statement of Attainment for partial completion of the MSF40422 - Certificate IV in Glass and Glazing.

COURSE DELIVERY LOCATION

The training delivery locations are:

- Level 5 259 Collins Street, Melbourne, Victoria 3000
- 4 Lonhro Blvd Cranbourne West VIC 3977

FURTHER INFORMATION

Before enrolment, each student should ensure he/she meets the following requirements:

- Enrolment Application Form can be downloaded from website https://anc.vic.edu.au/ or request to be emailed can be forwarded to admissions@anc.vic.edu.au.
- Read and understand the complete information available at ANC's website anc.vic.edu.au or email your request to info@anc.vic.edu.au.
- Read and understand all policies and procedures available at ANC's website or email your request to info@anc.vic.edu.au.
- Provide ANC with their Unique Student Identifier (USI) number. For more information, see https://www.usi.gov.au/students/create-your-usi
- You can post or visit us at our head office in Level 5 259 Collins Street, Melbourne, Victoria 3000, or call us at 03 9662 3300.
- You will also find further information about fees and refunds and the enrolment process applied by ANC on the website https://anc.vic.edu.au/ and Student Handbook.
- For further details or queries, ANC can be contacted via email at info@anc.vic.edu.au or admissions@anc.vic.edu.au or phone: 03 9662 3300.

IMPORTANT INFORMATION

- ANC has systems in place to ensure students receive quality training throughout the duration of the course. ANC is responsible for compliance, training, and assessment for this course. No third-party training provider services are engaged by ANC.
- Students are required to review the policies and procedures relating to enrolment, fee refunds, course progress, and complaints and appeals, which are available on the ANC website at https://anc.vic.edu.au/
- Relevant policies include:
  - PP130 Enrolment Policy and Procedure
  - PP161 Refund Policy and Procedure
  - PP149 Monitoring Course Progress Policy and Procedure
  - PP114 Complaints and Appeals Policy and Procedure