



AUSTRALIAN NATIONAL COLLEGE

BSB51915 Diploma of Leadership and Management

Management and Commerce

CRICOS Course Code 088544G



Course Description

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

Qualification

Students successfully completing the course will receive the Nationally Recognised; BSB51915 Diploma of Leadership and Management.

Course Duration

This course is offered full time over 1 year or 52 weeks including holidays on a full time basis.

Contact Hours

20 hours per week for 40 weeks.

*Additionally, students are expected to complete at least **10 hours** of individual study per week not limited to research, learning activities and assessment activities utilising the facilities and resources available at ANC.*

Tuition Fee

AUD\$ 7,000

*Fees and Charges are subject to change with prior notice.
Material Fee will be charged extra.*

Training Location

- Level 1, 58 Franklin Street, Melbourne VIC 3000
(Classes as per scheduled timetable)

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Entry Requirements

Age Requirements

ANC has a requirement that all students must be over 18 years of age at the commencement of course.

Academic Requirements

To gain entry to this course, participants should have successfully completed year 12 or secondary studies in applicants home country equivalent to an Australian Year 11* or 12 qualification. (*Subject to the country Assessment Level) and course.

There are no course specific entry requirements for this qualification.

English Language requirements

All International Students entering this qualification must have a minimum English Language proficiency level of one of the below:

You should qualify in any one of the following:

An English Language proficiency level of one of the following:

- IELTS overall band of 5.5 or equivalent internationally recognised exam result in line with DHA regulations;
- TOEFL iBT test score band of 46 equivalent or above;
- PTE Academic band score 42 equivalent or above;
- Cambridge English Advanced (CAE) test score band of 162 equivalent or above;
- OET score band Pass equivalent or above;
- Successful completion of Senior Secondary certificate of education in Australia conducted in medium of English;
- Completion of a full time studies in Australia towards a Certificate III or above;
- English as the first language;
- Satisfactory completion of the EAL course/English language course or satisfactory completion of 10-20 weeks ELICOS from a National ELT Accreditation Scheme (NEAS) Accredited English Institution with an IELTS score of 5.0;
- OR any other form of test which satisfies the Institution.

Teaching Methods

Teaching is conducted in the classroom. The delivery will include face to face teaching, lectures, discussions and learning activities

Assessments

Assessments comprise of activities, questions, case studies, project, report.

Course Structure

12 units must be completed

Core Units

Unit Code	Unit Name
• BSBLDR501	Develop and use emotional intelligence
• BSBMGT517	Manage operational plan
• BSBLDR502	Lead and manage effective workplace relationships
• BSBWOR502	Lead and manage team effectiveness

Electives Units

Unit Code	Unit Name
• BSBCUS501	Manage quality customer service
• BSBFIM501	Manage budgets and financial plans
• BSBMGT502	Manage people performance
• BSBMGT516	Facilitate continuous improvement
• BSBRSK501	Manage risk
• BSBWHS501	Ensure a safe workplace
• BSBWOR501	Manage personal work priorities and professional development
• BSBMKG501	Identify and evaluate marketing opportunities

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