PLAGIARISM POLICY

What is Plagiarism?
In some cultures, using information from other sources is considered to be acceptable. In Australia, if the other source is not cited, it is considered to be a bad thing. This is why it is looked in a bad way. This is called plagiarism. Plagiarism happens when you copy or reproduce someone else’s work or ideas without acknowledging its original source. This includes, but is not limited to, obtaining information from books, the Internet and fellow students.

The college treats plagiarism as cheating. It is a serious offence, and will be treated seriously. The college imposes severe penalties on students who cheat and plagiarise.

How do you avoid Plagiarising?
To avoid plagiarising, it is very important to acknowledge all sources in all assignments submitted for marking. Acknowledgement may be in the form of footnotes, endnotes or any other textual references. A reference list must be included at the end of an assignment if any acknowledgements have been made within the assignment, including sources that have been referred to but not cited within the assignment.

The words of another writer must be placed in quotation marks/inverted commas. These words must be followed by the author’s name, the source (book, web site etc) and page number of the source. The author’s complete details should also be included in the reference list at the end of the assignment. Please refer to the Student Reference Manual supplied with the Student Manual and Orientation Guide for information about citing sources.

It is also a serious act to help another student to plagiarise written work. This includes lending another student work that you have completed so that it can be copied and submitted as the other student's own work. The College treats these instances as seriously as plagiarism and will impose severe penalties on students found to be assisting other students to cheat and plagiarise.

Penalties for Plagiarism
Penalties for Plagiarism are severe and a student may receive an automatic fail for that unit/s and will subsequently have to pay for and repeat the unit/s in question. You may appeal if you feel you have been accused incorrectly.

Plagiarism can put you in breach of your visa conditions and may be subject to a DEEWR investigation. The College may exercise the option of reporting the Plagiarism to DEEWR for review of the student’s visa.